



2024 DATES | Press: **March 27 & 28** | Public: **March 29-April 7**
Jacob Javits Convention Center

CERTIFICATES OF INSURANCE: SPONSORS & SPECIALTY

DUE JANUARY 12, 2024

All exhibitors, suppliers, and contractors must submit an Insurance Certificate to Show Management.

The following insurance is required:

- Commercial General Liability with limits not less than \$2,000,000 per occurrence; \$2,000,000 in the aggregate.
- Commercial Automobile Liability covering owned, non-owned or hired vehicles to be used in and out of the Center, such policy to insure loading or unloading hazards with limits not less than \$500,000 in respect of injuries to any one person in any one occurrence and \$1,000,000 in respect of injuries to more than one person in any occurrence and \$500,000 in respect of damage to property, or \$1,000,000 combined single limit.
- General Liability and Automobile Liability shall include waiver of subrogation endorsement.
- Umbrella Liability with limit not less than \$2,000,000.
- Workers Compensation, statutory benefits including Employer Liability limit not less than \$1,000,000 per occurrence.
- Name as Additional Insured: New York Convention Center Operating Corporation, State of New York, the New York Convention Center Development Corporation, the New York State Urban Development Corporation dba Empire State Development, the Triborough Bridge and Tunnel Authority, and the Greater New York Automobile Dealers Association, Inc.
- Additional Insured to receive 10 day notice of cancellation or material change.
- All Insurance companies must be rated "A" or better by A.M. Best. All insurance policies shall be Primary and Non-Contributory.

Please be sure to include set-up and breakdown dates on certificate which should encompass:

CRYSTAL PALACE:
March 20- April 9

LEVEL 1:
March 20- April 9

No exhibitor will be allowed to set-up until a valid certificate of insurance is provided. The Certificates should be submitted no later than **January 12, 2024**.

Please send original certificates to the attention of:

Diane Thompson,
Greater New York Automobile Dealers Association
18-10 Whitestone Expressway
Whitestone, NY 11357