

2024 DATES | Press: March 27 & 28 | Public: March 29-April 7

**Jacob Javits Convention Center** 

# **MOVE-IN & MOVE-OUT SCHEDULE**

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Move-in will be targeted according to space position on the exhibit floor and proceed in an orderly and expeditious manner thereafter. The entire move-in will take approximately 20 hours for Level 3 and 10 hours for Level 1. Targeted move-in times for specific exhibitors, will be provided, as was done in 2023.

#### **PRE-RIG**

Thur, March 7-Fri, March 8 12:01am-11:59pm Level 3

### **Installation and Delivery of Display Material**

Wed, March 20	12:01am 7:30am	Unload rig equipment - Level 1, Level 3 Installation of overhead rigs
Thur, March 21	8am	Continued installation of overhead rigs - Level 3, Level 1 Unload and install booth carpet - Level 1
Fri, March 22	8am	Unload and install booth carpet - Level 3, Unload exhibit freight to completion - Level 1 only Begin unloading exhibitor freight - Level 3
Sat, March 23	12:01am	Continue freight unloading (All freight unloading to be completed by 8pm on Saturday, March 23.)
Sun, March 24	8am	Exhibitor Set-up Empty Removal All halls around the clock
Mon, March 25	8am	Exhibitor Set-up Empty Removal All halls around the clock



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### **Move-out Schedule**

Tues, March 26	8am	Exhibitor Set-up Empty Removal Floor Vehicles move-in - Level 1, North & South Concourses
	9am	Automotive Forum
	1pm	Floor vehicles move-in - Level 3, Crystal Palace
	9pm	Final empty removal shift pre press events
Sun, April 7	7pm	Vehicles move-out- Level 1, Level 3, North and South Concourses, Crystal Palace, River Pavilion
	11:45pm	Empty return to completion
Mon, April 8	8am	Level 1 and Level 3 continue to dismantle and pack River Pavilion move-out completed by 4pm
	8pm	Targeted freight move out begins - Level 3 only
Tues, April 9	8am 11:59pm	Level 1 move out to completion Level 1 clear Level 3 move-out continues around the clock
Wed, April 10	11pm	Level 3 clear